

2019
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ICE UM WORK PLAN
UM REQUIRED REPORTS TEAM

Novella R. Quesada, RN, Director, Medical Management,
PIH Health Physicians
Paula Gumphier, Clinical Compliance Manager, Anthem
December 9, 2019

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WHY REPORT?

□We need to report to the health plans so they can report to:

- DHCS
- DMHC
- CMS



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WHY REPORT? (CONT.)

□Health Plans need to have oversight of our activities, such as:

- Beddays
- Denials
- Complex Case Management



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HOW DATA IS COLLECTED
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☐ Claims

☐ Authorization System

☐ Case Management System

☐ Data Warehouse

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WHERE TO START WITH
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☐ Instructions

- Use as your guide when completing the work plan
- Refer to suggestions

☐ Definitions

- Work Plan Terms
- Inpatient stats

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WHERE TO START WITH
UM WORK PLAN (CONT.)
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☐ Definitions (Continued)

- Denials
- ER visits
- Referral Turn-Around-Time (TAT)


☐ Once you enter your Organization Name it will show up on every page thereafter

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WHERE TO START WITH
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☐ Enter the Report Type, this will show up on every page thereafter
☐ Attestation Questions

- Information provided MUST be Plan specific
- ER stats based on date of service
- N/A if not delegated CCM or SNP stats
- Over/Under STATS important Health Plan specific



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WHERE TO START WITH
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• Tab C. SIGNATURE PAGE

☐ Sections I-IV


- Section I -III
 - Complete once, unless changes in the reporting period

☐ Sections I-IV

- Initial Work Plan
 - Due February 15th




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WHERE TO START WITH
UM WORK PLAN (CONT.)
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☐ Section IV (Continued)

- Semi-Annual Reporting
 - Due August 15th and February 15th
- Quarterly Reporting
 - Due: May 15th, August 15th, November 15th and February 15th
- Annual Evaluation
 - Due February 15th



HINT – Hide rows

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TAB 1: INPATIENT METRICS

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☐ Complete 2019 YTD STATS
☐ Add 2020 Goals
☐ Check here if not delegated for LOB
☐ Check if there are NO Inpatient STATS to report
☐ Insert Quarterly or Semi-Annual STATS
☐ Hide the rows or LOBs not reporting

You will complete these areas in all TABs

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TAB 1: INPATIENT METRICS
(CONT.)

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INPATIENT METRICS	2019 YTD	2020 GOAL	Q1	Q2	1st Semi Annual	Q3	Q4	2nd Semi Annual	Annual
CONTINUOUS									
<input type="checkbox"/> Member Metrics (Self-Reported)									
<input type="checkbox"/> Check here if you are not delegated for LOB completion									
<input type="checkbox"/> Check if NO Inpatient Data									
Acute Beddays/1000									
Acute Admits/1000									
Acute Average LOS									
Acute Discharges/1000									
SNF Beddays/1000									
SNF Admits/1000									
SNF Average LOS									
SNF Discharges/1000									
LTAC Beddays/1000									
LTAC Admits/1000									
LTAC Average LOS									
LTAC Discharges/1000									
Periops Beddays/1000									
Periops Admits/1000									
Periops Average LOS									
Periops Discharges/1000									

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TAB 2: INPATIENT WP &
REPORTS

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Inpatient Utilization: Goals, Analysis, Interventions and Evaluation

☐ Check if Reporting Semi-Annually
☐ Check if Reporting Quarterly

☒ Check reporting frequency

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[illegible]

TAB 3: REFERRAL METRICS

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REQUEST SERVICE	2018 YTD	2018 Goal	Q1	Q2	1st Semi- Annual	Q3	Q4	2nd Semi- Annual	Annual
Commercial <input type="checkbox"/> Check for data pulled from Claims Data should be Administrative <input type="checkbox"/> Check for data pulled from UN Data									
Member Months (Self Reported)	REF T								
Outpatient Pre-Service									
Routine Rate									
Urgent Rate									
Urgent Consultant Rate									
Routine PTMPY	REF T		RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10
Urgent PTMPY	REF T		RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10
Urgent Consultant PTMPY	REF T		RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10
Inpatient Pre-Service									
Routine Rate									
Urgent Rate									
Urgent Consultant Rate									
Routine PTMPY	REF T		RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10
Urgent PTMPY	REF T		RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10
Urgent Consultant PTMPY	REF T		RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10
Denial									
Rate	RCN/10		RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10
PTMPY	REF T		RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10	RCN/10

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TAB 5: ER METRICS

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ER UTILIZATION METRICS (Medical Necessity Only)	2018 YTD	2018 Goal	Q1	Q2	1st Semi- Annual	Q3	Q4	2nd Semi- Annual	Annual
Commercial <input type="checkbox"/> Check for data pulled from Claims Data should be Administrative <input type="checkbox"/> Check for data pulled from UN Data									
Member Months (Self Reported)									
Total # ER visits Raw									
Denied ER visits Raw									
Denied ER visits %									
Total # ER visits PTMPY									
Denied ER visits PTMPY									
Medicare <input type="checkbox"/> Check for data pulled from Claims Data should be Administrative <input type="checkbox"/> Check for data pulled from UN Data									
Member Months (Self Reported)									
Total # ER visits Raw									
Denied ER visits Raw									
Denied ER visits %									
Total # ER visits PTMPY									
Denied ER visits PTMPY									

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TAB 6: ER WP & RPTS

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Provider Organization Name:

Organization Name

Report Type:

Report Type

ER Utilization: Goals, Analysis, Interventions and Evaluation (Medical Necessity Only)

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TAB 7:COMPLEX CM METRICS

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Provide Organization Name:

Organization Name

Report Type

Report Type

☐ Check here if you are not designated for Commercial

☐ Check here if you are not designated for Medicare

☐ Check here if you are not designated for Medicaid

The Reporting Organization may attach a separate form to explain or expand upon the information that includes all of the items listed below.

Complex CM Cases (Enrolled/Managed)

YTD

Q1

Q2

Q3

Q4

Annual

Q1

Q2

Q3

Q4

Annual

Annual Average

Semi-Annual

Total Memberships (Commercial)

Total Memberships (Medicare)

Total Memberships (Medicaid)

Total # of CM Cases (Enrolled/Managed)

Commercial

Medicare

Medicaid

Total # of CM Cases (Enrolled/Managed)

Commercial

Medicare

Medicaid

Total # of CM Cases Unable to Reach QTR

Commercial

Medicare

Medicaid

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TAB 7:COMPLEX CM METRICS (CONT.)

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Total # of CM Cases Enrolled and Managed

Commercial

Medicare

Medicaid

Total # of CM Cases - Open (Reporting Period)

Commercial

Medicare

Medicaid

Total # of CM Cases - Open (Reporting Period) - 90 calendar days

Commercial

Medicare

Medicaid

Total # of CM Cases Closed (Reporting Period)

Commercial

Medicare

Medicaid

Total CM Cases Open and Closed (Reporting Period)

Commercial

Medicare

Medicaid

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TAB 7:COMPLEX CM METRICS (CONT.)

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of OCM Large Chronic Cases (Enrolled/Managed) as required by Health Plan

Commercial

Medicare

Medicaid

of OCM Large Chronic Cases (Enrolled/Managed) within 30 days as required by Health Plan

Commercial

Medicare

Medicaid

of OCM Large Chronic Cases (Enrolled/Managed) within 30 days as required by Health Plan

Commercial

Medicare

Medicaid

Total Population Enrolled

Commercial % Enrolled

Medicare % Enrolled

Medicaid % Enrolled

Annual Population Assessment

Annual OCM Member % to person

% Positive Experience

Annual Measuring Outcome

Measure 1)

Measure 2)

Measure 3)

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[illegible]

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[illegible]

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[illegible]

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TAB 10: SNP GOALS (CONT.)

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USE OR THE SECTION IF HEALTH PLANS REQUESTS SEMI-ANNUAL REPORT ONLY

Report Period	Key Findings and Analysis	Interventions / Follow-up	Re-measurement
18 Semi-annual A. Data Elements- Transition to Health Care Settings B. Compliance with Care Coordination: <ol style="list-style-type: none"> 1. Care plan transfer between health care settings 2. Practitioner notification within set timeframe 3. Member/ caregiver communication and education about changes in members condition and self-management as result of transition within set time 4. Member/ caregiver provided consistent person or unit responsible through transitions 			

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TAB 11: CMC METRICS

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MEDICARE CMC PLANS	2017 YTD	2018 GOAL	Q1	Q2	1 st Semi-Annual	Q3	Q4	2 nd Semi-Annual	Annual
CMC Care Management (CMC) Metrics									
Total # of CMC members									
% CMC members identified by CMC									
% CMC members enrolled in CMC									
% CMC members utilizing CMC Care Plan									
Total # of CMC members with completed CMC Care Plans									
% CMC CMCs with documentation of HCT coordination of member care									
CMC Care Management Metrics									
% CMC Care Plans									
1. Incidents per 1000 x 1000 1000									
2. Member Participation in CMC									
CMC Care Management Metrics									
% CMC members with documentation of care goals documented in CMC									
% CMC members with documentation of objectives in CMC									
% CMC members with documentation of fall risk assessment and education on fall prevention in CMC									
% CMC members receiving Behavioral Health Services (e.g. County Mental Health, % of CMC CMCs with documentation of Behavioral Health Care Coordination)									

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TAB 11: CMC METRICS (CONT.)

2019 Annual Conference

MEDICARE CMC PLANS	2017 YTD	2018 GOAL	Q1	Q2	1 st Semi-Annual	Q3	Q4	2 nd Semi-Annual	Annual
Annual CMC Program Evaluation Metrics									
Overall member satisfaction with care and services received									
Member satisfaction with care and services received									
Member satisfaction with care and services received									
CMC Transition of Care Metrics									
% of CMC members with completed CMC Care Plans									
% of CMC members with completed CMC Care Plans									
% of CMC members with completed CMC Care Plans									
% of CMC members with completed CMC Care Plans									
% of CMC members with completed CMC Care Plans									
% of CMC members with completed CMC Care Plans									
CMC Care Management Metrics									
% CMC members with documentation of care goals documented in CMC									
% CMC members with documentation of objectives in CMC									
% CMC members with documentation of fall risk assessment and education on fall prevention in CMC									
% CMC members receiving Behavioral Health Services (e.g. County Mental Health, % of CMC CMCs with documentation of Behavioral Health Care Coordination)									

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TAB 21: MISC. REPORTING (OPTIONAL ONLY)

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CONFIDENTIAL ONLY
This tab is "Confidential Only" and information is to be shared only with the reporting site and is not to be shared with the public. The reporting site information is confidential and can be modified for any information of the site. For reporting, please do not include the site's name, location, or any other identifying information.

NOTE: Please reference additional health plan contracts, agreements, and contracts for additional information on reporting responsibility.

RECORDING OF COMPLAINTS: Goals, Analysis, Interventions and Evaluation				
Complaints	Number of Complaints	Target Date for Completion	Responsible Personnel and Title	
1. Complaints				
2. Complaints				
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100. Complaints				

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TAB 20: EXPERIENCE WP & RPTS

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Other UM Activities (ICQA/UMSC Consensus in Applying Criteria): Goals, Analysis, Interventions and Evaluation

Number of Complaints	Number of Complaints	Number of Complaints	Number of Complaints
1. Complaints			
2. Complaints			
3. Complaints			
4. Complaints			
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100. Complaints			

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TAB 21: MISC. REPORTING (OPTIONAL ONLY) (CONT.)

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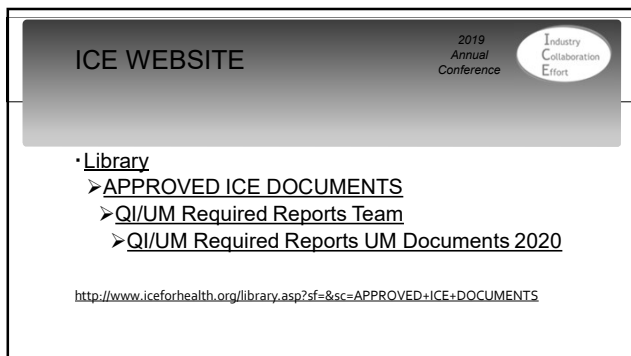
NUMBER COMPLAINTS: Goals, Analysis, Interventions and Evaluation

Complaints	Number of Complaints	Target Date for Completion	Responsible Personnel and Title
1. Complaints			
2. Complaints			
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2019 CMS PART C REPORTING

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Paula Gumphier, Clinical Compliance Manager, Anthem

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DEFINITIONS:

Organization Determination:

- An organization determination is any decision made by a Medicare health plan regarding:
 - Authorization or payment for a health care item or service;
 - The amount a health plan requires an enrollee to pay for an item or service; or
 - A limit on the quantity of items or services.

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DEFINITIONS:

Reopening:

A remedial action taken to change a binding determination or decision even though the determination or decision may have been correct at the time it was made based on the evidence of record.

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DEFINITIONS:

Completed organization determinations and reconsiderations:

(e.g., plan has notified enrollee of its pre-service decision or adjudicated a claim) during the reporting period, regardless of when the request was received.

- Plans are to report an organization determination or reconsideration where a substantive decision has been made, as described in this section and processed in accordance with

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DEFINITIONS:

Completed organization determinations and reconsiderations (continued):

the organization determination and reconsideration procedures described under 42 C.F.R. Part 422, Subpart M and the 'Enrollee Grievances, Organization/Coverage Determinations, and Appeals' Chapter of the Medicare Managed Care Manual via the CMS website:
<https://www.cms.gov/Medicare/Appeals-and-Grievances/MMCAG/index.html?redirect=/MMCAG/>

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**2019 PART C
"WHAT'S CHANGED?"**

- Data is based on member notification dates
- Element numbering is now alpha characters and the order
- Additional Category Elements
 - Enrollee/Provider Organization Determinations
 - Non-Contracted Provider Organization Determinations

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SOURCE DATA ELEMENTS

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The following source data elements are required for each organization determinations:

- Unique Plan Assigned ID
- Contract number
- Medicare Beneficiary ID (MBI) if available
- Plan ID (Plan Benefit Package)
- Delegated Entity Name

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SOURCE DATA ELEMENTS
(CONTINUED)

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The following source data elements are required for each organization determinations:

- Pre-service Requestor: [CP, NCP, E, ER]
- Member ID Number
- Member Last Name
- Member First Name
- Member Date of Birth [MMDDYYYY]

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SOURCE DATA ELEMENTS
(CONTINUED)

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The following source data elements are required for each organization determinations:

- Authorization Number (Case ID)
- Internal Determination Description (Pre-Service)
- Case Type:
 - S = Standard (14 days),
 - SE = Standard with Extension (28 days),
 - E = Expedited (72 hrs),
 - EE = Expedited Extension (17 days)

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SOURCE DATA ELEMENTS
(CONTINUED)

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The following source data elements are required for each organization determinations:

- CMS Determination Reporting Category:
 - FF=Fully Favorable,
 - PF=Partially Favorable,
 - AD=Adverse
- Time Zone: P=Pacific, C=Central, E=Eastern

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SOURCE DATA ELEMENTS
(CONTINUED)

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The following source data elements are required for each organization determinations:

- Received Date: [MMDDYYYY]
- Received: [HHMMSS]
- Date of Decision: [MMDDYYYY]
- Time of Decision: [HHMMSS]
- Date of Verbal Notification: [MMDDYYYY]
- Time of Verbal Notification: [HHMMSS]

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DATA ELEMENTS

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Elements	Data Elements
Subsection #1: Organization Determinations	
A.	Total Number of Organization Determinations Made in the Reporting Period Above
B.	Number of Organization Determinations - Withdrawn
C.	Number of Organization Determinations - Dismissals
D.	Number of Organization Determinations requested by enrollee/representative or provider on behalf of the enrollee (Services)
E.	Number of Organization Determinations requested by Non-Contract Provider (Services)
Subsection #2: Disposition - All Organization Determinations	
A.	Number of Organization Determinations - Fully Favorable (Services)
	Requested by enrollee/representative or provider on behalf of the enrollee
B.	Number of Organization Determinations - Fully Favorable (Services)
	Requested by Non-contract Provider
E.	Number of Organization Determinations - Partially Favorable (Services)
	Requested by enrollee/representative or provider on behalf of the enrollee
F.	Number of Organization Determinations - Partially Favorable (Services)
	Requested by Non-contract Provider
I.	Number of Organization Determinations - Adverse (Services)
	Requested by enrollee/representative or provider on behalf of the enrollee
J.	Number of Organization Determinations - Adverse (Services) Requested by Non-contract Provider

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RE-OPENING DATA ELEMENTS

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Elements	Data Elements
Subsection #5: Reopenings	
A.	Total number of reopened (revised) decisions, for any reason, in Time Period Above
For each case that was reopened, the following information will be uploaded in a data file:	
B.	Contract Number
C.	Plan ID
D.	Case ID
E.	Case level (Organization Determination or Reconsideration)
F.	Date of original disposition
G.	Original disposition (Fully Favorable; Partially Favorable or Adverse)
H.	Was the case processed under the expedited timeframe? (Y/N)
I.	Case type (Service or Claim)
J.	Status of treating provider (Contract, Non-contract)
K.	Date case was reopened
L.	Reason(s) for reopening (Clerical Error, Other Error, New and Material Evidence, Fraud or Similar Fault, or Other)
M.	Additional Information (Optional)
N.	Date of reopening disposition (revised decision)*
P.	Reopening disposition (Fully Favorable; Partially Favorable; Adverse or Pending)

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2019 PART C SUMMARY COUNTS

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Year		SS #1-A	SS #1-B	SS #1-C	SS #1-D	SS #1-E	SS #1-A	SS #1-B	SS #1-C	SS #1-D	SS #1-E	SS #1-A	SS #1-B	SS #1-C	SS #1-D	SS #1-E
Month	Year	Total Number of Dispositions Made in Reporting Time Period	Number of Requests for Organization Determination	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)	Number of Organization Determinations Requested by provider on behalf of the enrollee (Service)
1	2019															
2	2019															
3	2019															
TOTAL																

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2019 PART C SOURCE DATA CHANGES

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- Updated HIC to MBI number
- No longer separate EOD or SOD received, decision, notification dates and times
- Person who made the request
 - Enrollee [E]
 - Enrollee Representative [ER]

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REPORTING INCLUSIONS

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Organization Determinations for contract and non-contract providers/suppliers:

- All fully favorable service-related organization determinations
- All partially favorable service-related organization determination
- All adverse service-related organization determinations

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PART C DATA EXCLUSIONS


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- Data from Medicare/Medicaid Programs (MMPs) organizations.
- Independent Review Entity (IRE) decisions.
- Re-openings requested or completed by the IRE, Administrative Law Judge (ALJ), and Appeals Council.

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PART C DATA EXCLUSION (CONTINUED)

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- Concurrent reviews during hospitalization.
- Concurrent review of Skilled Nursing Facility (SNF), Home Health Agency (HHA) or Comprehensive Outpatient Rehabilitation Facility (CORF) care.
- A Quality Improvement Organization (QIO) review of an individual's request to continue Medicare-covered services (e.g., a SNF stay) and any related claims/requests to pay for continued coverage based on such QIO decision.

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REOPENING DEFINITION
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- A **reopening** is a remedial action taken to change a final determination or decision even though the determination or decision may have been correct at the time it was made based on the evidence of record.

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REOPENING GUIDELINES
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A reopening request:

- May be initiated by a plan, the IRE, ALJ or attorney adjudicator, the Council, or requested by an enrollee or any other party to the determination or decision;
- May be made verbally or in writing;

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REOPENING GUIDELINES
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- Should include the specific reason for requesting the reopening (a statement of dissatisfaction is not grounds for a reopening); and
- Must be made within the timeframes permitted for reopening (as set forth in §80.3).

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REOPENING GUIDELINES
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80.2 – Reopenings Separate and Distinct from Appeals

The reopening process is separate and distinct from the appeals process. When a party has filed a valid request for a level 1 appeal, level 2 appeal, ALJ or attorney adjudicator decision, or Council review, no adjudicator has jurisdiction to reopen a case that is under appeal until all appeal rights for that case are exhausted or a subsequent request by the appellant to withdraw the appeal has been granted.

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REOPENING GUIDELINES
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80.2 – Reopenings Separate and Distinct from Appeals

The reopening process is separate and distinct from the appeals process. When a party has filed a valid request for a level 1 appeal, level 2 appeal, ALJ or attorney adjudicator decision, or Council review, no adjudicator has jurisdiction to reopen a case that is under appeal until all appeal rights for that case are exhausted or a subsequent request by the appellant to withdraw the appeal has been granted.

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REOPENING GUIDELINES AND
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- When a determination or decision is reopened and revised (including revision of the rationale for a decision that is not revised), the plan, IRE, ALJ or attorney adjudicator, or the Council that reopened the decision must deliver written notification to the parties to that determination or decision, as described in §80.6.

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REFERENCES:

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- Medicare Part C Plan: Technical Specifications Document Contract Year 2019 (Effective Date: January 1, 2019). Retrieved from:
<https://www.cms.gov/Medicare/Prescription-Drug-Coverage/PrescriptionDrugCovGenIn/Downloads/CY-2019-Medicare-Final-Part-C-Plan-Technical-Specifications.pdf>
- Parts C & D Enrollee Grievances, Organization/Coverage Determinations, and Appeals Guidance (Released February 2019). Retrieved from:
<https://www.cms.gov/Medicare/Appeals-and-Grievances/MACs/Downloads/Parts-C-and-D-Enrollee-Grievances-Organization-Coverage-Determinations-and-Appeals-Guidance.pdf>

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- Supporting State for Paperwork Reduction Act Submission: Part C Medicare Advantage Reporting Requirements and Supporting Regulations in 42 CFR § 422.516 (a). Released June 21, 2013.
- 42CFR422.574

NOTE: Slides were created based on the references above and the ICE QIUM Main Team Part C documentation. Conference participants are responsible to ensure they are using the most current and up to day specifications.

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